

City of Clay Volunteer Application

Thank you for your interest in serving the City of Clay. Volunteers are essential to making our community vibrant and successful. Please complete this application and return it to City Hall.

Personal Information

Name: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Emergency Contact Name: _____ Phone: _____

Date of Birth: _____ Driver's License #: _____

Volunteer Position Interest

Please indicate which volunteer position(s) you are interested in by checking all that apply:

☐ **Planning and Zoning Board** (6-year term)

Responsibilities include reviewing development proposals, zoning requests, and making recommendations on land use matters to the City Council.

☐ **Planning and Zoning Adjustment Board** (3-year term)

Responsibilities include hearing variance requests and appeals related to zoning ordinances.

☐ **Hospitality Committee**

Responsibilities include assisting with city events, celebrations, and community gatherings.

☐ **Parks and Recreation** (Please specify):

☐ Coach ☐ Commissioner ☐ Board Member ☐ Team Assistant

Sport/Activity of Interest: _____

☐ **Cosby Lake**

Responsibilities include lake maintenance, coordinating work days, and community programs at Cosby Lake.



Availability

Days Available: ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

Time Available: ☐ Morning ☐ Afternoon ☐ Evening ☐ Weekends

Approximate how many hours per week/month you can commit: _____

Experience and Qualifications

Relevant Education: _____

Relevant Work Experience: _____

Previous Volunteer Experience: _____

Special Skills or Certifications: _____

Why do you want to volunteer for this position?

What qualities or experiences make you a good fit for this volunteer role?



References

Please provide three references (not family members; 2 personal and 1 job):

Reference 1:

Name: _____ Relationship: _____

Phone: _____ Email: _____

Reference 2:

Name: _____ Relationship: _____

Phone: _____ Email: _____

Reference 3:

Name: _____ Relationship: _____

Phone: _____ Email: _____



Agreement and Signature

I certify that the information provided in this application is true and complete. I understand that false information may result in my dismissal from volunteer service. I authorize the City of Clay to conduct a background check.

I understand that as a volunteer, I am not an employee of the City of Clay and am not entitled to employee benefits. I understand that this is an application, and not an appointment. I agree to abide by all city policies and procedures applicable to volunteers should I be selected.

Signature: _____ **Date:** _____

For Office Use Only

Application Received: _____

Interviewed By: _____

Date: _____

Position Assigned: _____ Start Date: _____

Background Check Completed: ☐ Yes ☐ No Date: _____

Approved By: _____

Please return completed application to:

City of Clay City Hall
2441 Old Springville Rd, Birmingham, AL 35215
Phone: (205) 680-1223

Or Email To: janderton@clayalabama.org

